



DABNEY S. LANCASTER  
COMMUNITY COLLEGE

*Workforce Solutions and Community Education*

**Fall 2014**

## **Schedule of Non-Credit Classes**

***New Offerings in the Fall 2014 Credit Schedule!***

See back page or check the DSLCC web site at [www.dslcc.edu](http://www.dslcc.edu)



*Students in the non-credit Clinical Medical Assistant classroom course practice their skills. For details see page 3.*

Registration: Call (540) 863-2863 or Toll Free (877) 77DSLCC or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu).

# SUPERVISORY / MANAGEMENT SKILLS SEMINARS

Thursdays, Sept. 18, Oct. 2, Oct. 16, Oct. 30, Nov. 13, 9:00 am to noon

Room 906, DSLCC Rockbridge Regional Center, 35 Vista Links Drive, Buena Vista

Dabney Lancaster Community College is offering a Non-Credit Program for business and industry personnel in the Fall of 2014. Completion of all five seminars will lead to a Certificate of Completion from DSLCC. **All classes are approved for 3 HRCI credits per class.**



\$65 per seminar or \$295 for the series of five seminars

Facilitator: **Charlotte Mason** (right)–The Advantage Resource Group, Roanoke, VA  
Western Va. Workforce Development Board Certified Training Provider [www.Advantagegroup.com](http://www.Advantagegroup.com).

## The seminar schedule:

**Introduction to Supervision** *The role of the supervisor in today's changing work environment*

- Thursday, Sept. 18, 9:00 am to noon, Room 906, DSLCC Rockbridge Regional Center. \$65. (BUSC 1102-R2D)

**Interviewing Skills & Behavioral Interviewing** *Focuses on experiences, behaviors, skills & abilities that are job related*

- Thursday, Oct. 2, 9:00 am to noon, Room 906, DSLCC Rockbridge Regional Center. \$65 (BUSC 1102-R3D)

**Coaching Skills** *Improve employee & team performance, teach new tasks & skills, support employee development*

- Thursday, Oct. 16, 9:00 am to noon, Room 906, DSLCC Rockbridge Regional Center. \$65 (BUSC 1102-R4D)

**Performance Evaluation** *Learn the 6 primary payoffs of evaluations, setting performance standards and goals*

- Thursday, Oct. 30, 9:00 am to noon, Room 906, DSLCC Rockbridge Regional Center. \$65 (BUSC 1102-R5D)

**Employee Discipline** *The benefits of good documentation, use of an incident diary, conducting a disciplinary meeting*

- Thursday, Nov. 13, 9:00 am to noon, Room 906, DSLCC Rockbridge Regional Center. \$65 (BUSC 1102-R6D)

# SAFETY SEMINARS / WORKSHOPS WITH ES CONSULTING

Approved OSHA 10-Hour Trainer. All classes will be held on the DSLCC Clifton Forge campus.

For more information contact Ellen Sanders at [ellensanders@jetbroadband.com](mailto:ellensanders@jetbroadband.com)

## **OSHA 10 General Industry**

General Industry Training Requirements, 29 CFR Part 1910. Provides training for workers and employers on recognition, avoidance, abatement and prevention of safety and health hazards in work places during construction activities. Provides information on workers' rights, employer responsibility, the complaint process. OSHA standards & hazard recognition in general industry environments.

- Thursday and Friday, Sept. 11 and 12, 9:00 am to 4:00 pm, Room 302, Scott Hall. \$90.

## **Accident Investigation Training**

Includes investigating an accident; securing the scene; reporting all incidents as well as near misses; inspection and identification; analyzing the facts and root causes; recommending corrective and preventive action.

- Thursday, Sept. 25, 8:30 am to 4:30 pm, Room 302, Scott Hall. \$195.

## **Safety Leadership Series**

- 1) **"Safety Leadership"** *Overview of safety responsibilities and leadership challenges in the workplace*
  - Monday, Oct. 6, 8:30 am to 12:30 pm, Room 509, McCarthy Hall. \$95
- 2) **"When OSHA Comes"** *How OSHA conducts an investigation, recommendations on what an employer should consider prior to, during and after an investigation*
  - Monday, Oct. 13, 8:30 am to 12:30 pm, Room 509, McCarthy Hall. \$95.
- 3) **"Safety Responsibility"** *Understanding the role of each employee with respect to motivation, responsibility, buy-in and ownership of a company's safety program*
  - Monday, Oct. 20, 8:30 am to 12:30 pm Room 509, McCarthy Hall. \$95.
- 4) **"Accident investigation, OSHA 300, Workers' Compensation"** *Overview of accident, incident, injury and accident investigation mechanics, and OSHA 300 recordable and reporting requirements*
  - Monday, Oct. 27, 8:30 am to 12:30 pm, Room 509, McCarthy Hall. \$95

*Enroll in the series of four safety leadership seminars for \$360.*

For more information about any of the safety seminars, contact Ellen Sanders at [ellensanders@jetbroadband.com](mailto:ellensanders@jetbroadband.com)

**Registration:** Call (540) 863-2863 or Toll Free (877) 77DSLCC or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu)

Ask about our Third Party Tuition Sponsorship Agreement- -DSLCC can invoice your company!

# Health Care Classroom Courses / Fall, 2014

*On the DSLCC Clifton Forge Campus*

Please contact the Non-Credit Coordinator at least ten days prior to the class start date to enroll.

(540) 863-2863 or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu)

## **Clinical Medical Assistant 140 Classroom Hours + a Clinical Externship (HLTH 1111)**

This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes among other things preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, a professional workplace behavior, ethics and the legal aspects of healthcare. This program includes 140 hours of classroom lecture and hands on labs and a clinical externship opportunity at a local healthcare provider. To be eligible for the clinical rotation, students must successfully complete the 140 hour program, submit to a thorough background check, drug screening and meet other requirements.

**Note:** Upon successful completion of this program, students would be eligible to sit for **the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA)** national examination.

**Course Contact Hours:** 140 hours + Clinical Externship    **Student Tuition:** \$2,399 (*includes all textbooks*)

**Clinical Externship Hours:** 160 hours

•Tuesdays and Thursdays, October 7, 2014 – Jan. 27, 2015, 6:00 to 9:30 pm (*no class Nov. 27*), and 6 Saturdays, 9:00 a.m. to 4:30 p.m. Room TBA, DSLCC Clifton Forge campus

## **Pharmacy Technician 50 Classroom Hours (HLTH 1104)**

This comprehensive 50-hour program will prepare students to work as a pharmacy technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certification Board's PTCB exam. Course content includes: pharmacy medical terminology, the history of pharmacy, the pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions and defining drugs by generic and brand names. Through classroom lecture and hands on labs, students will review dosage calculations, drug classifications, the "top 200 drugs", I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parental nutrition (TPN), dispensing of prescriptions, inventory control and billing and reimbursement.

**Course Contact Hours** - 50 hrs.    **Student Tuition:** \$999 (*Textbooks included*)

•Tuesdays and Thursdays, Oct. 23-Dec. 13, 6:00 to 9:30 pm (*no class Nov. 27*), Room TBA, DSLCC Clifton Forge campus.

## **Phlebotomy Technician 90 Classroom Hours + a Clinical Externship (HLTH 1112)**

This 90-hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom and lab work includes terminology, anatomy and physiology; blood collection procedures; specimen hands-on practice; and training in skills and techniques to perform puncture methods. This program includes a clinical externship rotation for all students. To be eligible for the clinical rotation, students must successfully complete the 90 hour program, submit to a thorough background check, drug screening and meet other requirements.

Students who complete this program will have the opportunity to pursue the **National Healthcareer Association (NHA)**

**Phlebotomy Technician Exam.**

**Course Contact Hours:** 90 hours + Clinical Externship

**Student Tuition:** \$1,599 (*Textbooks included*)

**Clinical Externship Hours:** 40 hours

Tuesdays and Thursdays (plus 3 Saturdays) October 7 – December 18 (*no class Nov. 27*), 6:00 to 9:00pm (9:00 am to 4:30 pm), Room TBA, DSLCC Clifton Forge campus.

You may also take all of these courses – and more! – **online** at any time. Check the **HealthEd Today** web site at

<http://www.healthedtoday.com/Splash-Page/Dabney-S.-Lancaster-Community-College>

*If you are a dislocated worker, you may qualify for tuition assistance.*

Call (540) 863-2923 or email [jbroughman@dslcc.edu](mailto:jbroughman@dslcc.edu) for information about the On Ramp Grant.

# DSLCC Adult Education/Special Interest Classes / Fall 2014

Call (540) 863-2863 or (540) 261-1211 or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu) to register.

## DSLCC Clifton Forge Campus

### Spanish Conversational Skills

With **Jose Aragon**. Tuesdays, Sept. 9- Nov. 11, 6:00 to 8:00 pm, Room 651, DSLCC Convocation Center. \$120. (SPAN 1100)

### Drivers' Ed (Classroom Only)

Required 36-hour course, approved by the Virginia Dept. of Education, prepares students to sit for the VA DMV learner's permit exam, or may serve as a remedial course for anyone who has failed the exam 3 times. Instructor: **Jackie Almarode**. All classes will be held from 6:30 to 8:30 pm, Room 302, Scott Hall, on the following dates: Monday-Thursday, Sept. 8-11, Sept. 15-18, Sept. 22-25, and Sept. 29- Oct. 2, and Monday-Tuesday, Oct. 6-8. \$250. (TRNS 1102)

### Creative Writing

Designed to give new and experienced writers a place to explore their interests and expand their talents. Focusing on fiction as well as creative non-fiction, students will be encouraged to provide writing samples and share them with the class for comments. No textbook required, but we will look at essays about the writing process. With published author **Joan Vannorsdall**.

•Mondays, Sept. 15-Oct. 20, 6:00 to 8:00 pm, Room 509, McCarthy Hall, \$85. (COMM 1103)

### "Oh, no! How Did a Virus Get Here?"

Learn strategies for preventing front-door or back-door virus attacks on your home or office computer. With **Billy Ould**.

•Monday, Sept. 22, 6:00 to 7:30 pm, Room 409, Warren Hall. \$35. (ITEC 1120)

### Modern Mythology Workshops

Join published author **Josh Hagy** in two literary workshops: "**The Dark Tower**", a study of Stephen King novels, on Monday, Sept. 15, and "**The Hero's Journey**", a discussion of the archetype of the hero, in such works as Harry Potter or The Hobbit, on Monday, Sept. 29, both 6:00 to 7:30 pm. \$30 for each workshop or sign up for both for \$50. Room 513, McCarthy Hall

### Man/Nature Attitudes

Historical philosophical study of the origins of environmental thought. Instructor **Seneca Haynes** is a permaculture designer.

•Tuesdays, Sept. 2 - Nov. 18, 6:00 to 8:00 pm, Room 502, McCarthy Hall. \$200.

## DSLCC Rockbridge Regional Center

35 Vista Links Drive, Buena Vista

### Introduction to Permaculture

Learn the principles of this ecologically derived holistic design system. Projects are designed to protect and respect natural ecology. Instructor **Seneca Haynes** is a permaculture designer

•Mondays, Sept. 15, Sept. 29, Oct. 13, Oct. 27, Nov. 10 and Dec. 1, 6:00 to 9:00 pm, Room 908. \$200. (AGNR 1109)

### Introduction to Screenwriting

Get started with screenwriting! Each student will identify and develop a compelling idea, story structure, and dialogue for a short film. Instructor **Douglas Smith**, an award-winning documentary film producer and director, will guide each student from brainstorm to draft!

•Thursdays, Oct. 2-23, 6:00 to 8:00 pm, Room 908. \$80. (COMM 1112)

### Beginning and Intermediate Astrology

For beginning as well as intermediate students. This course covers the basics of the astrology chart, the planets, the zodiac signs, and how astrology can be used in daily life. No textbook; students will be furnished with a copy of their horoscope chart, a notebook, and weekly hand-outs. Instructor **Michele DuBois** has been a professional astrologer for over 30 years.

•Mondays, Sept. 8-Oct. 13, 6:00 to 8:00 pm, Room 912. \$75. (LLRN 1104)

### Intro to Vermiculture Composting

The benefits of composting, how to build a worm bin, proper use and benefits of worm castings, "compost tea" and troubleshooting common problems. You'll also take home your own worm bin! All participants should bring two plastic 16-gallon tugs with lids to class. Instructor **Amanda Rose Newton** is a Rockbridge County Virginia Tech Extension agent.

•Saturday, Oct. 4, 9:00 am to 1:00 pm, Room 908. \$45.

### Backyard Chickens

Learn how to raise chickens at home: Roosting, feeding, life cycle, different breeds, behavior, and keeping them safe, happy and laying eggs! Instructor: **Amanda Rose Newton**

•Mondays, Sept. 22 & 29, 6:00 to 7:30 pm, Room 910. \$35.

**Registration:** Call (540) 863-2863 or Toll Free (877) 77DSLCC or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu)

## FREE Employability Workshops at Both Locations!

### Application Process and Success!

Tell your story in a resume! Create an efficient, professional, eye-catching, successful resume and cover letter. Samples will be used to critique for positives and negatives. Also covered: the application process and job searching techniques.

•Tues., Oct. 14, 6:00 to 7:30 pm, Room 202, Backels Hall, Clifton Forge •Tues., Oct. 21, 6:00 to 7:30 pm, Room 905, DSLCC Rockbridge Center

### Networking, Interviewing and Winning!

Don't wait to get help with perfecting your skills after you missed that job opportunity. Perfect them now so you can get the job you always wanted. This workshop will be interactive and fun. Participants should wear their interview attire for critique.

•Tues. Nov. 11, 6:00 to 7:30 pm, Room 202, Backels Hall, Clifton Forge. •Tues. Nov. 18, 6:00 to 7:30 pm, Room 905, DSLCC Rockbridge Center

## Non-Credit Computer Courses/ Fall, 2014

For the beginner and more advanced student! All of the following computer courses are taught by **Ed Mays** in two locations: the **DSLCC Rockbridge Regional Center**, 35 Vista Links Drive, Buena Vista, or on the **Clifton Forge campus**. Students may purchase the accompanying **textbook**, available at the DSLCC Rockbridge Center in Buena Vista, the DSLCC bookstore on the Clifton Forge campus, or from the instructor the first night of class. Students should also bring a **flash drive** to each class.

**Registration:** Call (540) 863-2863 or Toll Free (877) 77DSLCC or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu)

### Windows 8 Workshop

Microsoft's Windows 8 operating system is designed to integrate with Microsoft Office 2013 and other Microsoft applications. Students will work with tile apps as well as desktop applications, create files and folders, and learn to use other functions that will enable them to make the most of Microsoft's newest operating system. No book required. (ITEC 1145)

- Monday, Sept. 15, 6:00 to 8:00 pm, Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$35.
- Wednesday, Sept. 3, 5:30 to 7:30 pm, Room 907, DSLCC Rockbridge Regional Center, Buena Vista. \$35.

### Computers for the Absolute Beginner

If you have never turned on a computer or are intimidated by them, this course will get you started! Textbook: Welcome to the World of Computers, 5<sup>th</sup> edition. (ITEC 1101)

- Mondays, Sept. 22 & 29, Oct. 6, 6:00 to 8:30 pm. Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$65.
- Wednesdays, Sept. 17 & 24, Oct. 1, 5:30 to 8:00 pm, Room 907, DSLCC Rockbridge Center Buena Vista. \$65.

### Introduction to Computers I

A continuation of the beginner course or for anyone with some computer experience. Keyboarding skills are helpful. Textbook: Welcome to Microsoft Office 2013. (ITEC 1138)

- Mondays, Oct. 13, 20 & 27, 6:00 to 8:30 pm Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$65.
- Wednesdays, Oct. 8, 15 & 22, 5:30 to 8:00 pm Room 907, DSLCC Rockbridge Center, Buena Vista. \$65.

### Excel Workshop for Beginners

A basic introduction to Excel 2013 for those who are totally intimidated by Excel. This course prepares students for other computer courses that go into greater detail concerning Excel's many exciting features. No book is required. (ITEC 1113)

- Monday, Nov. 3, 6:00 to 9:00 pm, Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$35.
- Wednesday, Oct. 29, 5:30 to 8:30 pm, Room 907, DSLCC Rockbridge Center Buena Vista. \$35.

### Introduction to Computers II

A continuation of the Intro I course, or for anyone who wishes to learn the basics of Excel & PowerPoint 2013. Same book is used for Intro I and II. (ITEC 1139)

- Mondays, Nov. 10-24, 6:00 to 8:30 pm, Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$65.
- Wednesdays, Nov. 5-19, 5:30 to 8:00 pm, Room 907, DSLCC Rockbridge Regional Center. \$65.

### Excel 2013, Level 1

Learn to design worksheets, work with formulas and functions, and create charts. Students should have prior computer knowledge as well as basic knowledge of Excel or be familiar with working with spreadsheets, or have completed the Intro to Computers II course. Textbook: Excel 2013, Level 1 (ITEC 1113)

- Mondays, Dec.1-15, 6:00 to 9:00 pm, Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$85.
- Wednesdays, Dec.3-17, 5:30 to 8:30 pm, Room 907, DSLCC Rockbridge Regional Center. \$85.

### Word 2013, Level 1

Create, save, and retrieve documents, generate business letters, develop a memorandum and report, learn how to use mail merge. Textbook: Word 2013, Level 1. (ITEC 1105)

- Tuesdays, Sept. 16, 23 & 30, 6:00 to 9:00 pm, Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$85
- Fridays, Sept. 19 & 26, Oct. 3, 5:30 to 8:30 pm, Room 907, DSLCC Rockbridge Regional Center. \$85.

### PowerPoint 2013, Level 1

Create visually attractive electronic presentations, develop and manipulate slides, incorporate graphics and sound into presentations, create charts and tables. Textbook:

PowerPoint 2013, Level 1 (ITEC 1115)

- Tuesdays, Oct. 7, 14 & 21, 6:00 to 9:00 pm, Room 504, McCarthy Hall, DSLCC Clifton Forge campus. \$85
- Fridays, Oct. 10, 17 & 24, 5:30 to 8:30 pm, Room 907, DSLCC Rockbridge Regional Center. \$85.

## Clifton Forge School of the Arts

518 Church St., Clifton Forge (540) 862-7275 [cfsota@lumos.net](mailto:cfsota@lumos.net)

### "A Still-Life Abstracted"

This course is for the beginner with an art interest and the artist with some painting experience. The goal here is not to produce realistic paintings; instead, we will use the still-life set-up as the point of departure and concentrate our energies on composition, light and shadow, sketching, color, and brush techniques. These will be discussed, demonstrated and practiced in the creation of the paintings. Instructor: **Judith A. Sivonda**

- Wednesdays, Oct. 8, 15, 22, 6:00 to 8:00 pm. Tuition, payable to DSLCC: \$85. Students will also be asked to pay a \$15 usage fee to the CFSOTA the first night of class. Materials Fee: \$45 (includes Windsor Newton 21ml oils set, 3 bristle brushes, 16x20 canvas panel, paint palette and palette knife) We will be using non-toxic solvents rather than turpentine for clean-up.

## DSLCC Offers the Career Readiness Certificate (CRC) !

The **Career Readiness Certificate** (CRC) is a nationally recognized career credential that can help both job seekers and employers. Individuals may earn the CRC by taking the three Core WorkKeys Assessments:

1. Applied Mathematics
2. Locating Information
3. Reading for Information

These assessments measure “real world” skills that employers believe are critical to job success and questions are based on everyday situations found in the work environment. Individuals who earn a CRC will be awarded a Bronze, Silver or Gold level based upon their scores. The three CRC levels correspond to job listing on the O\*NET (Occupational Information Network). The cost of all three assessments is \$45. Test-takers should plan on allowing 3 hours to complete all three assessments.

The CRC will be given on the DSLCC Clifton Forge campus, Room 509, McCarthy Hall Please check the DSLCC web site for a current schedule. To register and pay for the assessment, please contact Susie Swink in the DSLCC Business Office at (540) 863-2803. Employers interested in learning more about the CRC should contact Gary Keener, Vice-President of Workforce Solutions and Community Education, at (540) 863-2900 or email [gkeener@dslcc.edu](mailto:gkeener@dslcc.edu).

## Photography Courses with Chuck Almarez

Learn to take beautiful pictures with instructor **Chuck Almarez**, co-owner and operator of “Fire and Light Gallery” in Clifton Forge. He is a graduate of the Brooks Institute of Photography and has owned and operated KidPix Photography in the Alleghany Highlands since 1996. He is an Adobe Certified Expert in Photoshop and Lightroom and holds a Master's degree in Digital Photography from the School of Visual Arts in New York City. All of the following will use Adobe Photoshop Elements 11.0. Almarez may be contacted at [fireandlight@ntelos.net](mailto:fireandlight@ntelos.net).



### Beginning Photography

This is the first half of a ten-week course that covers Beginning Photography from the perspective of a digital camera. Please ask for a handout from the instructor when registering.

- Thursdays, Sept. 4- Oct. 2, 6:00 to 8:30 pm, Room 409, Warren Hall. \$90.

### Introduction to Image Editing

In this second half students will learn to use Adobe Photoshop Elements 11.0 software to correct, enhance and manipulate images. Students will need to be computer literate and supply their own camera, preferably a DSLR (Digital Single-Lens Reflex).

- Thursdays, Oct. 9 –Nov. 6, 6:00 to 8:30 pm, Room 409, Warren Hall. \$90

### Beginning Photography/ Image Editing

Sign up for both courses for \$175. Thursdays, Sept. 4-Nov. 6, 6:00 to 8:30 pm, Room 409, Warren Hall.

### Understanding Adobe Photoshop LightRoom 5: Input, Process, & Output

Learn about his image editing program that incorporates a digital workflow that provides powerful tools to let you manage your images (file management); process them in an intuitive way to enhance and make basic corrections for a variety of problems

- Thursdays, Nov. 13-Dec. 11 (*no class Nov. 27*), 6:00 to 8:30 pm, Room 409, Warren Hall. \$125.

### Understanding Your Digital Camera

For beginning photographers or anyone who wants to learn more about your digital camera. You'll be able to take better pictures and get more comfortable using your camera. We'll cover all the main buttons and switches, and explain the digital workflow from taking the photo, editing and correcting problems, sharing it online and making a print. Bring your camera and owner's manual.

- Tuesday, Sept. 9, 6:00 to 9:00 pm, Room 509, McCarthy Hall, DSLCC Clifton Forge campus., \$35
- Tuesday, Sept. 23, 6:00 to 9:00 pm, Room 905, DSLCC Rockbridge Regional Center, Buena Vista. \$35

**Registration:** Call (540) 863-2863 or Toll Free (877) 77DSLCC or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu)

## EPA 608 Certification Course

Designed for Air Conditioning and Refrigeration technicians. Participants will attend a four-hour class and then take the EPA 608 certification exam. Upon successful completion of the exam, participants will be certified as universal technicians. Class size is limited to 12. Please ask for the EPA Certification Exam Preparatory Manual when registering.

- Monday, September 8, beginning at 8:00 am, Room 509, McCarthy Hall, DSLCC Clifton Forge campus. \$35**

For more information about the class, contact Instructor Daryl Burkholder at (540) 747-5293 or email [darylburkho@ntelos.net](mailto:darylburkho@ntelos.net). To register, email [communityed@dslcc.edu](mailto:communityed@dslcc.edu) or call (540) 863-2863. And ask about our Third Party Tuition sponsorship agreement! Deadline to enroll is Sept. 2.

## Basic Rider Motorcycle Safety Course (RVH 130)

Earn a Virginia DMV motorcycle license in this one-credit weekend course!  
Friday, 6:30-9:30 pm, Room 905, DSLCC Rockbridge Regional Center, 35 Vista Links Drive, Buena Vista; Saturday and Sunday, 8:00 am-5:00 pm, Lee-Hi Travel Plaza, Lexington.

Participants must have a valid Virginia driver's license or learner's permit; a motorcycle learner's permit is not required. Participants must attend all three days; passing the written and riding skills tests earns participants a 30-day DMV motorcycle license. Motorcycles and helmets provided. For a brochure, email [communityed@dslcc.edu](mailto:communityed@dslcc.edu) or call (540) 863-2863.



*Please note:* This is a one-credit course. Students should go on the DSLCC web site at [www.dslcc.edu](http://www.dslcc.edu) to fill out the application for admission. Enroll in the course by calling (540) 863-2863 or stop by Student Services in Backels Hall on the Clifton Forge campus or the DSLCC Rockbridge Center in Buena Vista and enroll in person. Please check the web site for current in-state fees. The remaining BRC schedule for 2014: **July 25-27; August 22-24; September 26-28; and October 24-26.**

## Learn to drive a tractor-trailer and earn a CDL-A!

The Fall 2014 CDL-A course will be held from 8:00 am to 5:00 pm, Room 502, McCarthy Hall, on the DSLCC main campus in Clifton Forge on Saturdays, October 18 & 25. (Students should have their Department of Transportation physical completed before attending class\*). After completing the classroom sessions, students will go to the DMV to take the written test and obtain their instructional permit. After obtaining an instructional permit students will arrange for a total of 12 hours of behind-the-wheel training (including two hours of pre-trip inspection instruction) with any of our four instructors. An instructor will accompany the student to the DMV to take the road test.

Students who have already obtained a CDL-A instructional permit or wish to upgrade from a CDL-B to CDL-A license, and have a current DOT physical must attend one Saturday classroom session and also are eligible for the 12 hours of behind-the wheel training. *Please note:* If the instructor determines that the student is not ready to take the driving test, the student may purchase additional behind-the-wheel training.

There are no pre-requisites, but students should have good reading comprehension and writing skills. All tests are conducted in English. (Non-U.S. citizens may enroll, but must provide a copy of their citizenship status, such as an Alien Resident Card.) This is a non-credit course, so there is no college credit associated with it and financial aid is not available through the College. To register for the CDL course call the DSLCC Non-Credit Coordinator at (540) 863-2863 or email [communityed@dslcc.edu](mailto:communityed@dslcc.edu).

*\*The tuition does not cover the cost of the Department of Transportation physical, which must be obtained before the class begins, or the cost of purchasing the CDL-A license.*

- CDL-A Comprehensive Course Fee: **\$1,600** (TRNS 1103)
- CDL-B to CDL-A or CDL-A Instructional Permit Fee: **\$1,050** (TRNS 1103)

**Call (540) 863-2919 or email [btiffany@dslcc.edu](mailto:btiffany@dslcc.edu) for more information**

*If you are a dislocated worker, you may qualify for tuition assistance.*

*Call (540) 863-2923 or email [jbroughman@dslcc.edu](mailto:jbroughman@dslcc.edu) for information about the On Ramp Grant.*



## EMS Continuing Education Classes Planned

The Emergency Medical Services Program at DSLCC offers a wide variety of continuing education courses during the school year. Most are held on weekends in the EMS classroom in Warren Hall on the DSLCC Clifton Forge campus. For a schedule, please check with EMS program head Jeanette Mann at (540) 863-2832 or email [jmann@dslcc.edu](mailto:jmann@dslcc.edu).

Or...for up to date information on EMS classes, "like" the **DSLCC/ EMS Facebook** page.

**Also new this fall: Industrial Safety -- OSHA 10 (SAF 130, one credit)**

**Mondays, starting August 25, DSLCC Clifton Forge campus**

**For more information contact Mike Bryant at (540) 863-2895 or email [mbryant@dslcc.edu](mailto:mbryant@dslcc.edu)**

# **Three New Career Studies Certificates Offered this Fall at DSLCC!**

- 1) **Renewable Energy Technology Fundamentals** (2 semesters, 26 credits)  
*AC/DC fundamentals, intro to alternative energy, including hybrid systems, fluid mechanics, energy management, principles of wind energy, programmable controllers, photovoltaic and thermal solar power*
- 2) **Instrumental Technology Fundamentals** (2 semesters, 28 credits)  
*AC/DC fundamentals, industrial solid state devices and eleccircuits, principles and applications of mechatronics, basic fluid mechanics, technical computer applications, Instrumentation, technical math*
- 3) **Baking and Pastry Arts** (2 semesters, 21 credits)  
*Principles of baking and advanced baking, sanitation and safety, artisan breads, European tortes and cakes, custards and crèmes, and specialty, spa and plated desserts*

If you're not sure of your major or where to transfer, build a solid foundation at DSLCC by completing our **General Education Certificate**.

*Call Student Services on the Clifton Forge campus at (540) 863-2820 or the DSLCC Rockbridge Center in Buena Vista at (540) 261-1211 to talk to an advisor.*



## **Fall Credit Classes Begin August 25!**

### **DSLCC Online Course Offerings**

DSLCC offers a wide variety of online non-credit courses. They are user-friendly and convenient, and provide training for a career as well as personal enrichment.

#### **Ed2go**

*6-week courses start every month: legal matters, foreign languages, personal development, teaching, technology*

#### **JER Online**

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